



Please attach photograph here

REGISTRATION FOR ADMISSION

To be completed by those with parental responsibility for the child. Please use black ink and BLOCK CAPITALS. When completed, return to the Admissions Department with the non-refundable £85.00 Registration Fee

1. Child's Details:

Surname of child: Boy Girl

First name: (s) Country of birth:

Middle name (s) Date of birth:

Preferred name: Proposed date of entry:

Current School Year: Applying to Year:

Nationality: Religion

Is English your child's first language? Yes No

If not, please state his/her first language.....

.....

Academic House affiliation if applicable

Day Pupil Full Boarder Weekly Boarder

For a child whose nationality is non-European: The School is currently a registered Tier 4 sponsor (via the Home Office's UK Visas and Immigration (UKVI unit). Please tick this box if you may require the School to sponsor your child for visa/immigration purposes.

(Details of the Tier 4 sponsorship arrangements will be sent to everyone who ticks this box. Providing this information does not guarantee that the School will sponsor your child or that the School is somehow obliged to. The School reserves full discretion over any decision whether to sponsor your child.)

FAMILY DETAILS:

Pupil's home address:

.....

Parent 1 details: Title First name(s)

Surname

Address: (if different from above)

.....

Occupation Nationality

Telephone (work) Telephone (home)

Mobile Email

Parent 2 details: Title First name(s)

Surname

Address: *(if different from above)*

.....

Occupation Nationality

Telephone (work) Telephone (home)

Mobile Email

Parental responsibility is defined in the Children Act 1989 as “all rights, duties, powers and responsibilities and authority which by law a parent of a child has in relation to the child and his or her property”. It equates to legal responsibility for the child. If you have any doubts about whether you do or do not have parental responsibility for the child, you may wish to seek legal advice.

WHO HAS PARENTAL RESPONSIBILITY? Both parents Parent 1 Parent 2 Legal Guardian

Other

If Legal Guardian or Other, please supply full details:

Name:

Address:.....

.....

Telephone (home) Mobile

Email Telephone (work)

Relationship to the child

FAMILY CONNECTIONS

Do any siblings or family members currently attend West Buckland School?

Name: Current school year:

Name: Current school year:

Name: Current school year:

Family member(s) previously at West Buckland School? Please include Academic House affiliation if applicable or known:

Name:

SCHOOL HISTORY

Present school with dates of attendance:

.....

Name of Head:

Address:

Telephone: Email:

Previous school(s) with dates of attendance:

.....

.....

CONFIDENTIAL INFORMATION REGARDING SPECIAL EDUCATIONAL NEEDS AND HEALTH CONCERNS

All information received in this Section will be treated in confidence.

**Are there any circumstances or conditions relating to your child of which the School should be aware?
Please tick as appropriate:**

ADHD		Allergies <i>(please specify below)</i>		Asperger's Syndrome	
Autism		Dyslexia		Dyspraxia	
Hearing impairment		Visual impairment		Dietary requirements	
Eating Disorders					

Please give information on any of the above:

.....

.....

.....

.....

.....

(Please enclose the most recent Education Psychologist's report, if you have one. Please also send us any relevant medical, special needs or other educational reports you may have).

Information given enables our Medical, Pastoral and Personalised Learning every opportunity to ensure that the correct support is available for your child. Please give as much information as possible.

I/We understand that, after registration, offer of a place and our acceptance of the offer of a place at West Buckland School; a health, behavioural or educational matter arises, information on which we have not submitted to West Buckland School at point of Registration, it is at the Headmaster's discretion that he may request us to withdraw our child.

Signature of Parent 1: Date:

Name printed:

Signature of Parent 2: Date:

Name printed:

Signature of Legal Guardian: Date:

Name printed:

Enclosures with completed Registration Form

Registration Fee of £85.00

Assessments and/or IEP (if applicable)

School Reports

Copy of the child's current passport

For Boarders Only

When the parent(s) live overseas or are not able to assume responsibility for their children during weekends and school holidays, a guardian will be required to act in their place. The guardian should live within reasonable distance of the school. The school will assume that the person named has the parent's authority to act in this capacity until the school has been notified otherwise in writing. You will be required to appoint a guardian before your child joins the school.

We (as the holders of parental responsibility for the aforementioned child) request that the name of the above-named child be registered as a prospective pupil of the School **AND** we enclose a cheque for the **non-refundable** Registration Fee of £85.00 (Cheques made payable to West Buckland School. Bank transfers to: HSBC Plc, Account No. 90026174, Account name West Buckland School).

By signing this Registration Form we understand, accept and agree that:

1. registration of our child as a prospective pupil does **not** secure your child a place at the School but does ensure that your child will be considered for selection as a pupil at the School;
2. if our child is offered a place at the School, such an offer will be subject to the School's terms and conditions for the provision of educational services, which will bind us (as the holders of parental responsibility for him/her) in the event (and from the moment) that we accept the place;
3. in order to comply with our responsibilities as a registered Tier 4 sponsor, you consent to us notifying and/or supplying information relating to you and/or your child's right to enter, reside and/or study in the United Kingdom to the *United Kingdom Visas and Immigration* (UKVI) unit of the Home Office and, in any event, if your child is offered a place at the School, such an offer will be subject to you confirming that your child has the right to enter, live and study in the United Kingdom;
4. if applicable, the School may request from our child's present school or educational institution: (a) information and a reference in respect of our child; and/or (b) information about any outstanding fees and/or supplemental charges;
5. the School may, with reference to one or both of us: (i) undertake a credit check with a credit reference agency; and/or (ii) require you to provide the School's Bursar with a bank reference and/or an up-to-date credit report (including a credit score);
6. the School may process any personal data about us (or either of us) and our child, including sensitive personal data about our child (such as medical details), for the purposes of:
 - (i) administering its list of prospective pupils;
 - (ii) its registration, selection and/or admission procedures.

A copy of the current terms and conditions (known as the School's parent contract) is available for your information upon request at any time, but please note that the version of the parent contract supplied may be subject to change prior to the point in time when a place at the School for your child may be offered.

Admissions Office +44 (0)1598 760178

Main Switchboard +44 (0)1598 760281

If you have further questions the Admissions Department will be very happy to assist.

For International and UK enquiries, contact Ms Melanie Tennant (mit@westbuckland.com)

For Office Purposes Only

Registration Fee paid: _____

MTB received: _____

School Reports received: _____

Foundation Bursary received: _____

Tier 4 required: _____



WEST BUCKLAND
SCHOOL